

BOARD MEETING MINUTES EDMOND FAMILY COUNSELING, INC.

July 26, 2022

Therapist Showcase: Sheila discussed the latest GirlStrong activities with the board.

The meeting was called to order at 12:24 pm by Tim Bridges. Those in attendance were Tim Bridges, Donna Costello, Mary Johnston, Sarah Brown, Kathy Matthews, Aimee Yarbrough, Bill Hesse, Bob Rowley, Lynne Rowley, Cathey Bugg, and Lisa Trent. Staff members: Sheila Stinnett, John Goetz, Justice Hernandez, Lynn Reese, Lisa Kadavy, and Katie Golden Absent: Mike Largent Guests: Chelsea Bradshaw-Shamrock Bank

Consent Agenda Items Presented: A motion was made to approve the consent agenda by Donna Costello and seconded by Lynne Rowley; the board unanimously approved.

Old Business:

Reminder of zoom meeting with Bob Peterson on Friday, July 29th at 11:00 am to discuss board portal: The board will meet with Bob Peterson via Zoom to discuss board portal options.

Update on agency external financial auditor: Lynn Reese reported the bid from Arledge & Associates to the board. Their price was much higher than our previous auditor, so she is going to bring more information to the board meeting in August.

Possible consideration and vote to approve leasing a safety deposit box from Citizens Bank: Lisa Trent offered a 10X10X24 safety deposit box through Citizens Bank with a waived annual fee. A motion to approve was made by Kathy Matthews and seconded by Mary Johnston; the board unanimously approved.

New Business:

Possible consideration and vote to approve adding Chelsea Bradshaw to the EFC board: A motion to approve adding Chelsea Bradshaw to the EFC board was made by Kathy Matthews and seconded by Mary Johnston; the board unanimously approved.

Possible consideration and vote to approve OJA contract revisions: OJA received additional legislative funding this year and added \$41,411.78 to our FY 2023 contract. This brings the total to \$347,355.76. A motion to approve the revised contract amount was made by Cathey Bugg and seconded by Bill Hesse; the board unanimously approved.

Possible consideration and vote to approve revision to the FY 2023 revenue and operational budget: Sheila presented the revised budget with the added funds from OJA. A motion to approve the budget was made by Donna Costello and seconded

by Bob Rowley; the board unanimously approved.

Possible consideration and vote to approve FY 2023 CARC contract and MOU with Edmond Juvenile Court: A motion to approve the CARC contract and MOU with Edmond Juvenile Court was made by Lynne Rowley and seconded by Cathey Bugg; the board unanimously approved.

Possible consideration and vote to approve FY 2023 contract with Boulevard Academy: A motion was made to approve the FY 2023 contract with Boulevard Academy by Bob Rowley and seconded by Lisa Trent; the board unanimously approved.

Board Resources:

Presentation and vote to approve FY'23 EFC board slate of officers: The committee nominated Kathy Matthews for Board President, Donna Costello for Vice President, and Aimee Yarbrough for Secretary/Treasurer for FY 2023. A motion to approve was made by Mary Johnston on behalf of the nomination committee; the board unanimously approved.

Reminder of the annual board meeting: The annual board meeting will be on Tuesday, August 30th at 11:30 am.

Legislative Focus of The Month: No report

Committee Reports

Financial Committee:

- Possible consideration and vote to approve June 2022 Treasurer's Report: A motion to approve the June 2022 treasurer's report was made by Tim Bridges on behalf of the financial committee; the board unanimously approved.

Fund Raising: The committee will discuss a date for this year's fundraiser. Sheila will meet with Hal French in September.

Hope for Families: No report

Public Relations: EFC hired Katie Golden for the new Public Relations Coordinator position. She will be giving this report at future board meetings.

Professional Development & Oversight Committee: No report

A motion to adjourn was made by Donna Costello and seconded by Lisa Trent. The board unanimously approved.

A handwritten signature in black ink, appearing to read "Tim Bridges". The signature is stylized with a large, sweeping "T" and "B".

Tim Bridges, President of the Board of Directors
Edmond Family Counseling, Inc.